

# **Saints Joachim & Anne Pastorate - Transition Team – Meeting Minutes**

## **Tuesday, April 29, 2025**

**Present:** Father Luke Syse, Sheley Scallon, Tommy Brennan, Dave Mack, Tonya Anderson, and Eric Ruhland

**Regrets:** Howard Marklein and Adam Schloesser

1. Call to Order – Meeting called to order by Father Luke Syse.
2. Opening Prayer – Father Luke led the opening prayer.
3. The meeting minutes from 1/28/25 were read. Tom Brennan made the motion to approve the meeting minutes with corrections. Dave Mack seconded. All in favor. Sheley Scallon will send the approved meeting minutes to [heather.faber@saintsjia.org](mailto:heather.faber@saintsjia.org)
4. Old business:
  - a. Diane Kraemer will be retiring around July 1<sup>st</sup> of this year. St. Luke Church will be transitioning to the accounting service that is provided by the Madison Diocese. St. John the Evangelist (SJE) Church currently utilizes this service. The business manager role could be scaled back, and potentially be part time.
  - b. St. Luke School Gala was a success. Great turn out, and they met their fundraising goals.
  - c. St. Vincent De Paul will be building a store in Spring Green. They will present information to the parish soon.
5. New business:
  - a. Personnel discussion (closed session).
  - b. The Diocese of Madison Parish Pastoral Council guidelines were discussed. Ideally the Parish Pastoral Council for Saints Joachim & Anne Pastorate would be established this summer. The Council could be 8 to 10 people. Some of the people on the Council will be elected or chosen in some manner by the parishioners, while others could be appointed by Father Luke Syse.
  - c. The Parish is pursuing having a mental health spiritual support group with speaker events. Possible topics include dealing with anxiety and dealing with grief. Debbie Piotrowski is the coordinator, and she plans to introduce herself at all Masses.
  - d. Goals for 2025 – 2026:
    1. Continue with what is currently working well.
    2. Be fiscally responsible.
    3. Promote hospitality.
    4. Engage / follow up with new Mass attendees.
    5. Reach out to former Mass attendees.
6. Evangelization & Faith Formation
  - a. Around 21 children will receive first communion this year (SJE & St. Luke Church).
  - b. The Rescue Project was well received.
7. Parish Life & Events:
  - a. Upcoming events:
    1. Adoration (see bulletin for times and locations)
    2. St. John the Baptist in Mill Creek: First Saturday of the month at 9:00 am, May – Oct.
    3. Our Lady of the Fields Shrine: August 15<sup>th</sup> Assumption
    4. St. Boniface Church: First Saturday of the month at 9:00 am, November – April
    5. St. Luke Fish Fry: Friday, May 2<sup>nd</sup>
    6. First Holy Communion Mass at SJE, May 4<sup>th</sup>
    7. Pilgrimage to Our Lady of Champion in Green Bay, May 10<sup>th</sup>
    8. St. Luke Parish Festival, June 21<sup>st</sup>
8. Finance:
  - a. Once the parish merger happens (2026), all finances will be on one report. Different codes will be used for the different buildings/locations.
  - b. SJE received a large donation for the school. This is greatly appreciated.
  - c. The collections at St. Patrick Church appear to be covering the expenses. This will be clearer after Holy Angels Parish is dissolved and St. Patrick Church and St. Boniface Church expenses are separated from Holy Family Church in LaValle.

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9. Buildings & Grounds:
  - a. SJE Church flooring replacement has been completed.
  - b. SJE exterior painting and LED light project have been completed.
  - c. Holy Angels Parish is considering replacing furnaces at St. Patrick Church this summer.
10. Other Discussion: None.
11. Next Meeting: **Tuesday, June 24<sup>th</sup> at St. Luke School at 6:30 pm**
12. Closing Prayer – Father Luke Syse
13. Adjournment – Motion by Sheley Scallon, seconded by Dave Mack, all in favor.